From P Reddy  

Principal Secretary to Government of Haryana,  
Town & Country Planning and Urban Estates Department.

To  
1. The Secretaries to Govt. of India,  
All Ministers, New Delhi.

2. The Chief Secretaries/Administrators of All State Governments/Union Territory Administrations/Autonomous organizations.

Subject: Filling up the post of Chief Controller of Finance in Haryana Shehri Vikas Pradhikaran on deputation basis.

Sir/Madam,

I am directed to address you on the subject matter and to state that the post of Chief Controller of Finance in Haryana Shehri Vikas Pradhikaran (HSVP), Panchkula in the pay scale of Rs. 37400-67000+10,000/-Grade Pay is to be filled up by taking officer on deputation from Centre/State Governments. The Officer, who is not more than 56 years of age and possessing the following qualification and experience may be deputed in this department:-

(a) Holding similar job profile on regular basis in the parent cadre or Department;

Or

(ii) With five year service in the grade rendered after appointment there to on regular basis in the pre-revised scale of pay of Rs.12000-16500 and revised scale of Rs. 37400-67000+10,000/- Grade Pay or equivalent in the Parent Cadre or department; and

(iii) A degree in Chartered Accountant/MBA (Finance).

It is therefore, requested to recommend the names of willing officers to work as Chief Controller of Finance in Haryana Shehri Vikas Pradhikaran (HSVP), Panchkula on deputation within 15 days from the date of issue of this letter to the Chief Administrator, Haryana Shehri Vikas Pradhikaran (HSVP), HSVP Complex, Sector-6, Panchkula.

Further, the following documents in respect of willing officer be furnished:-

a. Integrity Certificate.

b. Whether any vigilance inquiry is pending against the concerned officer.

c. Statement of penalties imposed; if any.

d. Last 10 years A.C.R's/ attested photocopies thereof in respect of the officers.

e. Bio-data of the each officer duly signed by him.

f. Consent of the officers to work on transfer or deputation.

In case of officer, who is not holding analogous post, a certificate to the effect that the employees is eligible to hold the similar job profile on regular basis in the parent department may kindly be submitted while recommending the name.

Office of the  
Development Commissioner  
Chief Secretariat, Puducherry

Superintendent  
for Principal Secretary to Government of Haryana,  
Town and Country Planning and Urban Estates Department.