

BY SPEED POST

OFFICE OF THE CHIEF SECRETARY PUDUCHERRY	
No.	3749/00/6
Received on	31/8/2021
Despatched on	1 SEP 2021

F.No. 10A35/1/2021-Ad.IIB

Government of India

Ministry of Finance

Department of Revenue

Central Board of Indirect Taxes & Customs

New Delhi the 11th August, 2021

OFFICE OF THE SPL. SECRETARY TO GOVT. (HOME) PUDUCHERRY	
File No.	1620
Received on	1/9/21

OFFICE MEMORANDUM

Subject: Filling up of 03 (Three) posts of Assistant Director (Official Language), Group 'A' Gazetted in Level 10 in the pay matrix (Rs. 56,100-1,77,500) in various subordinate offices under the administrative control of Central Board of Excise and Customs, Department of Revenue, on deputation basis.

The undersigned is directed to say that 03 (three) posts of Assistant Director (Official Language), Group 'A' in Level 10 in the pay matrix (Rs. 56,100-1,77,500) in various subordinate offices under the administrative control of Central Board of Indirect Taxes and Customs, Department of Revenue are required to be filled up by deputation (including short-term contract) from amongst the officers possessing the qualification and experience as indicated in Annexure - I.

2. The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

3. The period of deputation shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of applications. The terms and conditions of appointment will be regulated in terms of instructions contained in the DoPT's O.M No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as amended from time to time.

4. All the Ministries / Departments of the Government of India are requested to circulate these posts amongst the officers working under their charges and the applications in the enclosed proforma (Curriculum Vitae) along with complete and up-to-date confidential reports of the applicants, who could be spared in the event of their selection, may be sent so as to reach Shri Rajendra Kumar Jatav, Deputy Secretary, Department of Revenue, Ministry of Finance, Room No.274-A, North Block, New Delhi, within 60 days from the date of publication in the Employment News. The following documents are required to be enclosed with the application:

- Photocopies of up-to-date APAR/ CR dossiers duly attested by an officer not below the rank of Under Secretary.
- Vigilance clearance certificate.
- Integrity certificate.
- No penalty certificate for the last 10 years.

5. The Curriculum Vitae (CV) duly supported by documents will be assessed by the Selection Committee while selecting candidates for appointment to posts on deputation basis.

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6. The applications should be sent through proper channel. Application not received through proper channel will not be considered. While forwarding the application, it may please be certified that the particulars furnished by the applicants are correct and that no disciplinary case is pending or contemplated against the officer concerned.
7. The applications received after the last date or without the confidential reports or otherwise found incomplete will not be considered.
8. It should be made clear to the candidates that if, after selection, they are offered appointment, they will not be allowed to withdraw their names and they will be required to report for duty at a short notice.

S. K. Jain
(S. K. Jain)

Under Secretary to the Govt. of India

Encl: As above.

To

1. All Ministries/Departments of the Government of India.
(The concerned Ministries/ Departments are also requested to circulate these posts to Public Undertakings/ Universities/ Research Institute/ Government/ Autonomous Organizations under their administrative control.)
2. Chief Secretaries of all State Governments and Union Territories. It is requested that the post may be circulated and particulars of willing candidates sent by due date.
3. The Director, DAVP, Ministry of Information and Broadcasting, Soochna Bhawan, Phase - V, CGO Complex, Lodhi Road, New Delhi-110003 (for publishing the same in the Employment News).
4. All Officers/ Sections in the Department of Revenue.
5. Ad.I Section.

S. K. Jain
(S. K. Jain)

Under Secretary to the Govt. of India