

No.A-35016/9/99-DP&AR/SS.II(1)/PF
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 02.07.2015

C I R C U L A R

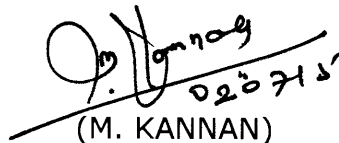
Sub: Public Services – Filling up of ministerial posts in Puducherry
State Level Commission for Backward Classes, Puducherry
on deputation basis - Reg.

It is proposed to fill up the following posts in the Puducherry State Level Commission for Backward Classes, Puducherry on deputation basis as per the eligibility criteria mentioned against the posts:

Sl. No.	Name of the Post	No. of Posts	Eligibility Criteria
1	Secretary to Chairman	1	Superintendent
2	Upper Division Clerk	1	UDC / LDC with 2 years of service having passed CGDT and ATSO (Part I & II).

2. It is therefore requested that this may be widely circulated among the Superintendents, UDCs and LDCs working under the cadre control of this Department in this Administration and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **31.07.2015** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.


(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To
All Heads of Departments/Offices.
Puducherry.

Copy to:

1. The Member Secretary, Puducherry State Level Commission for Backward Classes, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Authority :: Puducherry State Level Commission for Backward Classes, Puducherry.
2. Post applied for ::
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when, scale of pay and pay drawn at present ::
6. Department in which working at present ::
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
- 10 Details of Computer Knowledge ::
- 11 Whether passed Departmental Tests:: (CGDT, ATSO)- To be filled in by the Official who apply for the post of UDC
- 12 Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

13. Whether belongs to SC/ST ::
14. Residential Address ::
15. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: