## No.A-35015/3/2005-DP&AR/SS.II(1)/PF GOVERNMENT OF PUDUCHERRY DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING)

\*\*\*\*

Puducherry, dated 28.07.2015

## CIRCULAR

Sub: Public Services – Filling up of one post of Assistant in the Project Implementation Agency, Karaikal on deputation basis - Reg.

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It is proposed to fill up one post of Assistant in the Project Office, Project Implementation Agency, Karaikal on deputation basis from among the Assistants.

- 2. It is therefore requested that this may be widely circulated among the Assistants in Karaikal region working under the cadre control of this Department and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **21.08.2015** duly certifying that the particulars furnished by the officials are verified and found to be correct.
- 3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To All Heads of Offices. Karaikal region.

Copy to:

1. The Project Director, Project Implementation Agency, Puducherry.

2. Spare copy.

## PROFORMA

<ol> <li>Name of the Authority</li> <li>Post applied for</li> </ol>	<ul><li>:: Project Implementation Agency, Karaikal.</li><li>:: Assistant</li></ul>
3. Name of the Applicant (in BLOCK LETTERS)	:: 
4. Name of father/ husband	::
<ol><li>Present post held and since when, scale of pay and pay drawn at present</li></ol>	::
6. Department in which working at present	::
7. Date of Birth	::
8. Educational Qualification	::
9. Technical Qualification	::
10. Details of Computer Knowledge	

11. Details of Service

(including deputation service)

SI.	Designation	Department	Period	
No.	Designation	Берантепс	From	То
12.1	A/I			
12. V	Vhether belongs to	SC/ST ::		

13. Residential Address

14. Remarks

::

Place:

Date:

Signature of candidate

## To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

> SIGNATURE OF HEAD OF DEPARTMENT/OFFICE SEAL: