

No.A-35016/28/2000-DP&AR/SS.II(1)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 19.05.2015

C I R C U L A R

Sub: Public Services – Filling up of two posts of Assistant Director (Administration / Common Service) in the Local Administration Dept., Puducherry on deputation basis - Reg.

It is proposed to fill up two posts of Assistant Director in the Local Administration Department, Puducherry on deputation basis, in Puducherry region, with deputation allowance as per the following eligibility criteria:

Sl. No.	Name of the Post	No. of Posts	Eligibility Criteria
1	Assistant Director (Administration) / Assistant Director (Common Service) PB-2, GP: ₹4600/-	2	Superintendents

2. It is therefore requested that this may be widely circulated among the Superintendents working under the control of this Department in Puducherry region and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **12.06.2015** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.


(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To
All Heads of Departments/Offices.
Puducherry.

Copy to:

1. The Director, Local Administration Department, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Authority :: Local Administration Dept., Puducherry.
2. Post applied for ::
3. Name of the Applicant ::
(in BLOCK LETTERS)
4. Name of father/ husband ::
5. Present post held and since ::
when, scale of pay and
pay drawn at present
6. Department in which working ::
at present
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
10 Details of Computer Knowledge ::
11 Details of Service ::
(including deputation service)

Sl. No.	Designation	Department	Period	
			From	To

12. Whether belongs to SC/ST ::
13. Residential Address ::
14. Remarks ::

Place:

Signature of candidate

Date:

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: