

No.A-35016/1/2013-DPAR/SS.II(2)/PF.1  
GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS  
(PERSONNEL WING)

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Puducherry, dated 21.08.2015

**C I R C U L A R**

Sub: Public Services – Filling up of the vacant posts of UDC  
on deputation basis – Applications called for.

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It is proposed to fill up the posts of UDC (PB1: ₹.5200-20200, GP: ₹.2400) in the below mentioned Institutions/Agencies/Corporations on deputation basis:

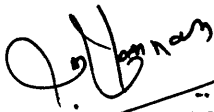
Sl. No.	Name of the Organization	No. of Posts	Eligibility Criteria as required by the Borrowing Authorities
1	Pondicherry Society for Higher Education, Puducherry (to work in Kasturba College for Women, Villianur.)	1	UDCs/LDCs with minimum two years of service.
2	State Project Office, Sarva Shiksha Abiyan, Puducherry.	1	UDCs/LDCs with minimum two years of service.
3	Karaikal Polytechnic College, Karaikal.	1	LDCs with two years of service.

2. It is therefore requested that this may be widely circulated among the UDCs/LDCs working in this Administration and applications as per the proforma enclosed be obtained from eligible and willing officials and forwarded alongwith their Confidential Reports for the last five years, to this Department on or before **14.09.2015** after verification and certifying that the particulars furnished by the officials are correct.

**3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate during the tenure of deputation need not be forwarded.**

**4. If any official desires to apply for more than one deputation post, he/she should apply for each post separately.**

5. The candidature of the applicants will not be allowed to be withdrawn once selection is conveyed.

  
21.08.15  
(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT

Encl: As above.

To

All Heads of Departments/ Offices, Puducherry / Karaikal.

Copy to:

1. The Collector, Karaikal.
2. The Heads of the Institutions/Agencies/Corporations concerned.

P R O F O R M A

1. Name of the Corporation ::
2. Post applied for :: UPPER DIVISION CLERK
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ spouse ::
5. Present post held and since when, scale of pay and pay drawn at present ::
6. Department in which working at present ::
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
10. Details of Computer Knowledge ::
11. Details of Service (including details of deputation/ service placement, etc.) ::

Sl. No.	Designation	Department	Period	
			From	To

12. Whether belongs to SC/ST ::
13. Residential Address ::
14. Remarks ::

Place:  
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF  
HEAD OF DEPARTMENT/OFFICE

SEAL: