

No.A-35016/4/2006-DP&AR/SS.II(1)/PF.1
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 28.02.2013.

CIRCULAR

Sub: Public Services – Filling up of the Ministerial posts in the Project Implementation Agency, Puducherry, on deputation basis – Applications called for.

It is proposed to fill up the following posts in the Project Implementation Agency, Puducherry, on deputation basis:

Sl. No.	Name of the Post	No. of post	Eligibility criteria
1.	Stenographer Gr.I (PB2 + GP:₹4200/-)	2 (Puducherry)	Stenographer Gr.I OR Stenographer Gr.II with minimum 3 years of regular service in the grade.
2.	Stenographer Gr.II (PB2 + GP:₹2400/-)	1 (Karaikal)	Stenographer Gr.II with minimum 3 years of regular service in the grade.
3.	Upper Division Clerk (PB1 + GP:₹2400/-)	5 (Puducherry-3) (Karaikal-2)	LDC with minimum 3 years of regular service in the grade.

2. It is therefore requested that this may be widely circulated among the Stenographers and LDCs of this Administration working in the Puducherry and Karaikal regions and applications as per the proforma enclosed be obtained from the eligible willing officials and forwarded alongwith their Confidential Reports for the last five years, to this Department on or before **20.03.2013** duly verified and certified that the particulars furnished by the officials are correct.

3. **It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate during the tenure of deputation need not be forwarded.**

4. The candidature of the applicants will not be allowed to be withdrawn once selection is conveyed.


(GIDDI MRUTHYUNJAYA DURGA RAO)
UNDER SECRETARY TO GOVERNMENT(DP&AR-I)

Encl: As above.

To

All Heads of Departments/ Offices, Puducherry/Karaikal region.

Copy To:

The Project Director, Project Implementation Agency, Puducherry.

PROFORMA

1. Name of the Authority :: PROJECT IMPLEMENTATION AGENCY,
PUDUCHERRY.
2. Post applied for :: Stenographer Gr.I / Gr.II / U.D.C.
REGION: Puducherry / Karaikal
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when, scale of pay and pay drawn at present ::
6. Department in which working at present ::
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
10. Details of Computer Knowledge ::
11. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

12. Whether belongs to SC/ST. ::
13. Residential Address ::
14. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office'

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE

SEAL: