# No.A-35015/3/2005-DP&AR/SS.II(1)/PF GOVERNMENT OF PUDUCHERRY DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING)

\*\*\*\*

Puducherry, dated 20.07.2017

## CIRCULAR

Sub: Public Services – Filling up of one post of Assistant in the Project Implementation Agency, Puducherry on deputation basis - Reg.

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It is proposed to fill up one post of Assistant in the Project Implementation Agency, Puducherry on deputation basis from among the Assistant or else Upper Division Clerk with five years of service.

- 2. It is therefore requested that this may be widely circulated among the Assistants and UDCs working under the cadre control of this Department and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **18.08.2017** duly certifying that the particulars furnished by the officials are verified and found to be correct.
- 3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded.

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

То

All Heads of Departments/Offices.

#### Copy to:

- 1. The Project Director, Project Implementation Agency, Puducherry.
- 2. Spare copy.

### PROFORMA

1.	Name	of the	Authorit	·v
	INGILIC		, luci loi il	- 7

:: Project Implementation Agency,

Puducherry.

2. Post applied for

:: Assistant

3. Name of the Applicant (in BLOCK LETTERS)

::

4. Name of father/ husband

. .

5. Present post held and since

::

when

6. Level in the Pay matrix and present pay drawn

::

7. Department in which working

at present

::

8. Date of Birth

::

9. Educational Qualification

::

10. Technical Qualification

11. Details of Computer Knowledge

::

11. Details of computer know

::

12. Details of Service

::

(including deputation service)

SI. No.	Designation	Department	Period	
			From	То

13. Whether belongs to SC/ST

::

14. Residential Address

::

15. Remarks

::

Place:

Signature of candidate

Date:

# To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF HEAD OF DEPARTMENT/OFFICE SEAL: