No.A-35016/2/2013-DPAR/SS.II(2) GOVERNMENT OF PUDUCHERRY DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING)

Puducherry, dated 22.03.2018.

CIRCULAR

Sub: Public Services – Filling up of one post of UDC in the District Institute of Education and Training, Puducherry, on deputation basis - Regarding.

It is proposed to fill up one post of UDC in the District Institute of Education and Training, Puducherry on deputation basis from among the UDCs or LDCs who have completed three years of service.

- 2. It is therefore requested that this may be widely circulated among the LDC and UDCs working under the cadre control of this Department in the Puducherry Administration and applications as per the proforma enclosed may be obtained from the willing and eligible officials and forwarded along with their APARs for last five years, to this Department on or before **13.04.2018** duly certifying that the particulars furnished by the officials are verified and found to be correct.
- 3. It is also requested that the application of the ineligible officials and the application of the officials who have exceeded fifty six years on the closing date of receipt of application need not be forwarded.
- 4. It may be informed that the candidature of the applicants will not be allowed to be withdrawn once selection is conveyed.

'(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT (DP&AR)

Encl: As above.

Τo

All the Head of Departments/ Offices, Puducherry.

Copy to:

- 1. The Principal, District Institute of Education and Training, Puducherry
- 2. Spare copy.

PROFORMA

1.	Name	of	the	barrowing	Agency	,

:: District Institute of Education and

Training, Puducherry,

2. Post applied for

:: U.D.C.

3. Name of the Applicant (in BLOCK LETTERS)

::

4. Name of father/ husband

:: '

5. Present post held and since when, scale of pay and pay drawn at present

6. Department in which working

at present

::

7. Date of Birth

8. Educational Qualification

::

9. Technical Qualification

::

10 Details of Computer Knowledge

11 Details of Service (including details of deputation/ service placement, etc.) ::

SI. No.	Designation	Department	Period	
			From	То

12 Whether belongs to SC/ST

13 Residential Address

14 Remarks

::

Place:

Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF HEAD OF DEPARTMENT/OFFICE

SEAL: