

No.A-35015/5/2017-DP&AR/SS.II(1)
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 25.09.2017

C I R C U L A R

Sub: Public Services - Filling up the deputation posts in the PONSHE, Puducherry and colleges functioning under its control - Applications called for.

It is proposed to fill up the following posts on deputation basis in the Pondicherry Society for Higher Education, Puducherry and colleges functioning under its control:

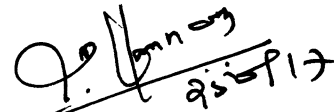
Sl. No.	Name of the Office/College	Superintendent	Assistant
1	Pondicherry Society for Higher Education, Puducherry	--	2
2	Perunthalaivar Kamarajar Arts College, Kalitheerthalkuppam, Puducherry	1	--
3	Rajiv Gandhi College of Arts & Science, Thavalakuppam, Puducherry	1	1

ELIGIBILITY CONDITIONS:

- i) Superintendent - Superintendent or else Assistants with a minimum experience of two years and a pass in Accounts Test (Higher).
- ii) Assistant - Assistants or else UDCs with a minimum experience of three years and a pass in Accounts Test (Higher).

2. It is therefore requested that this may be widely circulated among the Superintendents, Assistants and UDCs of this Administration working under the cadre control of this Department and applications as per the proforma enclosed be obtained from the eligible willing officials and forwarded alongwith their APARs for the last five years, to this Department on or before **13.10.2017** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who have crossed 56 years of age need not be forwarded.


(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

To

All Heads of Departments/ Offices.

Copy To:

1. The Member Secretary, PONSHE, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the Office/College ::
2. Post applied for ::
3. Name of the Applicant ::
(in BLOCK LETTERS)
4. Name of father/ husband ::
5. Present post held and since when ::
6. Level in the Pay matrix and present pay drawn ::
7. Department in which working at present ::
8. Date of Birth ::
9. Educational Qualification ::
10. Technical Qualification ::
11. Details of Computer Knowledge ::
12. Whether passed Accounts Test (Higher) :: Part-I : Yes / No, Date:
Part-II: Yes / No, Date:
13. Details of Service (including deputation service) ::

Sl. No.	Designation	Department	Period	
			From	To

14. Whether belongs to SC/ST ::
15. Residential Address ::
16. Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE
SEAL: