

No.A-35016/3/2009-DPAR/SS.II(2)/PF.1
GOVERNMENT OF PUDUCHERRY
DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS
(PERSONNEL WING)

Puducherry, dated 21.12.2015.

CIRCULAR

Sub: Public Services – Filling up of posts in the Indira Gandhi Medical College & Research Institute, Puducherry, on deputation basis - Regarding.

It is proposed to fill up 10 nos. of post of UDC in the Indira Gandhi Medical College & Research Institute, Puducherry on deputation basis from among the UDCs or LDCs who have completed two years of service and possessing Bachelor degree with computer knowledge.

2. It is therefore requested that this may be widely circulated among the LDC and UDCs working under the cadre control of this Department in the Puducherry region and applications as per the proforma enclosed may be obtained from the willing and eligible officials and forwarded along with their APARs, to this Department on or before **12.01.2016** duly certifying that the particulars furnished by the officials are verified and found to be correct.

3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.

4. It may be informed that the candidature of the applicants will not be allowed to be withdrawn once selection is conveyed.



(M. KANNAN)

UNDER SECRETARY TO GOVERNMENT (DP&AR)

Encl: As above.

To
All the Head of Departments/ Offices, Puducherry.

Copy to:

1. The Director, Indira Gandhi Medical College & Research Institute, Puducherry.
2. Spare copy.

P R O F O R M A

1. Name of the barrowing Institution :: Indira Gandhi Medical College & Research Institute, Puducherry.
2. Post applied for :: U.D.C.
3. Name of the Applicant (in BLOCK LETTERS) ::
4. Name of father/ husband ::
5. Present post held and since when, scale of pay and pay drawn at present ::
6. Department in which working at present , ::
7. Date of Birth ::
8. Educational Qualification ::
9. Technical Qualification ::
- 10 Details of Computer Knowledge ::
- 11 Details of Service (including details of deputation/ service placement, etc.) ::

Sl. No.	Designation	Department	Period	
			From	To

- 12 Whether belongs to SC/ST ::
- 13 Residential Address ::
- 14 Remarks ::

Place:
Date:

Signature of candidate

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

SIGNATURE OF
HEAD OF DEPARTMENT/OFFICE

SEAL: