No.A-35016/7/2002-DP&AR/SS.II(1) GOVERNMENT OF PUDUCHERRY DEPARTMENT OF PERSONNEL AND ADMINISTRATIVE REFORMS (PERSONNEL WING)

Puducherry, dated 21.12.2015

CIRCULAR

Sub: Public Services – Filling up of one post of Superintendent each in Pondicherry Institute of Post-Matric Technical Education (PIPMATE), Puducherry and Women's Polytechnic College, Puducherry on deputation basis – Application called for

It is proposed to fill up one post of Superintendent each in Pondicherry Institute of Post-Matric Technical Education (PIPMATE), Puducherry and Women's Polytechnic College, Puducherry on deputation basis from among the Superintendents.

- 2. It is therefore requested that this may be widely circulated among the Superintendents working under the cadre control of this Department in Puducherry region and applications as per the proforma enclosed be obtained from willing and eligible officials and forwarded alongwith their APARs for the last five years, to this Department on or before **21.01.2016** duly certifying that the particulars furnished by the officials are verified and found to be correct.
- 3. It is also requested that the application of the ineligible officials and the application of the officials who are likely to superannuate within a period of three years need not be forwarded.

(M. KANNAN)
UNDER SECRETARY TO GOVERNMENT(DP&AR)

Encl: As above.

То

All Heads of Departments/Offices.

Puducherry region.

Copy to:

- 1. The Member Secretary, PIPMATE, Puducherry.
- 2. The Principal, Women's Polytechnic College, Puducherry.
- 3. Spare copy.

PROFORMA

1. Name of the Borrowing Authority	::

2. Post applied for :: SUPERINTENDENT

3. Name of the Applicant (in BLOCK LETTERS)

4. Name of father/ husband ::

5. Present post held and since :: when, scale of pay and pay drawn at present

6. Department in which working at present .

::

7. Date of Birth ::

8. Educational Qualification

9. Technical Qualification ::

10. Details of Computer Knowledge

11. Details of Service

(including deputation service)

SI. No.	Designation Department	Period		
		Department	From	То

::

12. Whether belongs to SC/ST

13. Residential Address ::

14. Remarks ::

Place:

Signature of candidate

Date:

To be certified by the Head of Office

Certified that the particulars of the applicant have been verified and found correct.

No vigilance / disciplinary proceedings are either pending or contemplated against the official.

> SIGNATURE OF HEAD OF DEPARTMENT/OFFICE SEAL: